



HIGHLAND OAKS ELEMENTARY

Parents,

As you know, SCS students in grades three through eight participate in TNReady testing. These tests are administered in accordance with Every Student Succeeds Act (ESSA) of 2015 and T.C.A. §49-1-602 pertaining to district and school accountability. TNReady will be administered in person at the school. We will not be able to allow students to take TNReady virtually. HES is required to administer the test to all students in grades three through five. As a dedicated HES parent, your support and trust is needed. We will begin the test on May 3, 2021, and we are asking all parents of students in grades three through five to participate in the testing process. Because we know that this is a huge undertaking, we are taking several steps to provide a safe and accommodating environment. Parents have the option to participate in a full day or half day of instruction. All students will be tested in a small group setting in one of the school's three common areas. To ensure safety and maintain social distancing, students will be scheduled by grade level. More specific information will be shared with you from your child's teacher regarding your child's specific times and dates. It is important to note, that students will be on campus with stringent health and safety protocols and will remain with their classroom community (cohort) throughout the school day. Movement around campus will be limited. Teachers will have specified times for outdoor mask breaks and picnic lunches. All testing areas will be sanitized daily. As a part of our testing protocol, we will:

1. Restrict visitor access to school building.
2. Contact parents to discuss questions, concerns, and accommodations.
3. Verify method of transportation both verbally and in written format.
4. Gauge student participation regarding lunch distribution and transportation to properly make accommodations.
5. Provide testing schedules with make-up dates.
6. Make accommodations for siblings.
7. Provide flexible scheduling for arrival and dismissal to the extent possible.

As a school, HES is committed to following all SCS/CDC guidelines and direction from the Shelby County Health Department, in implementing our precautions. Please be advised, that all HES students and staff members' temperatures will be checked prior to entering the building. The car rider line will be used to check each student's temperature. Parents are asked to have all students to unload from the right side of the vehicle. Any student who has a temperature of 100.4 or above, will not be allowed to enter the building. Those students, who traditionally walk to school, will be checked prior to entering the building as well. Those students who exhibit a temperature of 100.4 or above, will be immediately quarantined in an isolation room. Once isolated, for the safety of all, parents have no more than 45 minutes to pick up students.

The HES staff understands, that this is a challenging season, but in true HES fashion, we will seize the opportunity to amplify student success. We welcome all challenges that the testing season will bring with enthusiasm and persistence. We have an outstanding faculty here at Highland Oaks Elementary and we are working diligently to achieve our common goal—**to do what is best for OUR students.**

Sincerely,
Marchera James, Principal

Reply to the office of Marchera James, Principal:

Main Office ~ (901) 416.0330 main ~ (901) 416.0328 fax

'Home of the Owls'

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